

Glenwood Landing School  
SCA Meeting  
February 13, 2007  
9:00 a.m. Cafeteria

-Caryn Quinn called the meeting to order at 9:15 a.m.

**Literacy Presentation**

**Linda Klion and Kathy Hilpl**

-Key points of literacy are student learning, professional development, instruction, programs, and assessment. The focus is on 5 areas of reading instruction: phonemic awareness, phonics, fluency, vocabulary and text.

-Reading instruction is done in different forms of reading each day: read aloud, shared reading, mini-lesson, guided instruction, independent reading and word work.

-Writing instruction takes place in the form of writing aloud (interactive writing), shared writing, mini-lesson, guided writing, independent writing, word work.

-A parent asked about the Wordly Wise program. Mrs. Razzetti responded the district decided this was not a program they were going to continue. Ms. Klion indicated Wordly Wise is more vocabulary-based program, not a spelling program. There are three programs being utilized to implement spelling: Rebecca Sitton, Slingerland or Foundations. Foundations is a pilot program in one classroom in each school. These programs dovetail together very well.

-A parent asked how the list of 100 words is implemented. Mrs. Hilpl explained that Sitton starts in first grade with core words. These make up most used words in our language. Words are added in each grade, creating a spiral effect. Parents should not be correcting the child's work, let the child find the word spelled incorrectly on their own. It would be wise if the children have a list of commonly used words. Mrs. Razzetti added she will have the teachers send home a priority word list to parents.

-A parent asked if there were any results of the pilot program. Mrs. Razzetti stated that evaluations are taking place. Early data shows in GWL the children involved in the Foundations program did better on assessments but they are still evaluating the programs.

**Principal's Report**

**Mrs. Razzetti**

-Mrs. Razzetti thanked the Talent Show Committee and the Chairs for a phenomenal job. Every detail was followed beautifully and the feedback was incredible. On Friday, 2/16, the classroom performances will put on an assembly for all children.

-Some 4<sup>th</sup> and 5<sup>th</sup> grade students took part in a walk-a-thon. They raised \$1,400 and will present a check to Autism. What we are teaching our children in living is so important; to support the whole community at large.

-COGATS were administered this past week. It is a 3<sup>rd</sup> grade group "IQ-ish" test used as one component for student enrichment.

-NYS Math test administered to grades 3-5 the week of March 5<sup>th</sup>.

-A parent asked when the results of the COGATS were received. Mrs. Razzetti said at the end of April, beginning of May. She explained it was not a major test used for many things but the results do go in the children's records. Results are not mailed but you can make an appointment to go over the results. ELA's are used to determine what assistance is needed. The state mandates a score of "1" needs assistance. The district provides assistance to children with scores of "1" and "2".

The scores are used to evaluate what is being taught and how it is taught. They are looked at for services for the children and also classroom placement.

-A parent stated that Dr. Melnick indicated the COGATS will be administered twice next year. She asked if that was something we wanted to prepare our children for. Mrs. Razzetti responded that they are more of an IQ test and there is nothing you can do to prepare your child for the test.

-A parent stated the test results [ELA and Math] were not on the website. Mrs. Razzetti stated they may not have gotten them in electronic format. She will follow up with Central Office and if they are not going to be published on the website she will find out why. Another parent asked if Newsday printed the results. Mrs. Razzetti responded that they are usually published around budget time. She was unsure if they did a full state report yet.

### **Co-President's Report**

### **Caryn Quinn**

-The SCA would like to thank Talent Show Chairs, Claire DiMaio and Cathy Gungor, and the Talent Show Committee for the success of the talent show. Over 300 children participated in the show.

-Thank you to Joan Colby for chairing the Caldecott Committee. Thirty-four books were purchased and have been added to the Caldecott collection.

-Thank you to the Decorating Committee chaired by Kelly Lennon and Jackie Weber. A request was made for the Decorating Committee to decorate the bulletin board coming into the building.

-Family Night still needs a chair. Family Night is scheduled for March 9<sup>th</sup>. A member suggested maybe we shouldn't have a Family Night since there is no chair or maybe it shouldn't be held in March. Caryn responded that maybe we could have a different type of Family Night.

-Angela and Roy Weydig have volunteered to chair the Math/Science Fair. It will be held on 3/14 (grades K-2) and 3/15 (grades 3-5), 6:30-8:00 both evenings. Anna Sharkey has volunteered to coordinate the science assembly.

-Caryn indicated there were corrections to be made to the 1/17 minutes. A discussion regarding the changes ensued.

-The minutes of the meeting of January 17, 2007 will be corrected to state:

"The bylaws indicate an audit is to be performed in October and April of each year. An audit was performed as of 10/31/06. The Audit Committee gave a copy of their report to the SCA Board on 1/12 and Kathleen Lavin, chairperson, read the following statement from the letter:

'The audit included a review of the monthly bank statements and reconciliation to the sub ledger. The Audit Committee cannot verify that the sub ledger detail is entirely correct due to a lack of information provided. There is absolutely no indication of any improprieties but additional account controls need to be implemented.' Kathleen requested a copy of the letter be attached to the minutes.

A parent asked if there was a problem with the books. A member of the audit committee responded there was nothing wrong with the books and that they had made recommendations for additional controls that were given to the Board. The Board requested that a lengthy discussion on the report be postponed until they have a chance to review the report as a Board at the next Executive Board meeting scheduled for February 2<sup>nd</sup>."

-Caryn called for a motion to approve the minutes as amended. A motion was made, seconded and approved by members present.

## **CREW**

### **Donna Killough**

-Donna indicated this year's author is Vicki Cobb and there has been a tremendous response to purchase the author's book. You receive a 40% discount if you order the book through the SCA. Donna stated the author will autograph the books but does not personalize them.

## **Vice President's Report**

### **Anna Sharkey**

-Family Night coming in March, still looking for a chair.  
-Regarding the Ray Lesch Committee, there will possibly be another round of tiles and maybe one other fundraiser. A parent questioned if that was a district committee. Mrs. Razzetti responded it was not an SCA-run committee. Anyone in the district can be on the committee. The goal is to have it done by June.

## **Treasurer's Report**

### **Susan Lynn**

-General Account Balance @ 12/31/06: \$57,164.90  
-After School Account Balance @ 12/31/06: \$ 9,701.16

-Since 12/31 there has been the talent show and holiday shop. A number of transactions will be included in the next report.  
-We have been approved as a 501(c)3 charitable organization.  
-If you are going to be on a committee, please avail yourself of the tax ID form. There is one in the main office if you don't have one.  
-Caryn thanked Sue for the tremendous effort put forth in getting the 501(c)3 status.

## **Budget**

### **Caryn Quinn**

-The budget is separate from the treasurer's report. A lot of the expenses are posted in the spring. It was asked that we do a mid-year review.  
-The budget report shows expenses as cleared transactions, when the check is cleared. A parent stated that it could be done using checks cut. Caryn responded it was not the best method for us. The parent asked what the date of the checks being cleared was and noted that the Circus program hadn't been paid. Sue indicated the footnote should be changed. Caryn agreed the budget report should reflect as of 12/31/06. A parent asked if the BBQ expense was in this year or last year. Sue responded that part of it would be in last year. Caryn added that \$3,500 was approved last year and indicated it was discussed amongst the Board. It will be budgeted but has not been budgeted for this year yet. She went on to say that the budget is what we are predicting the expenses will be. When this budget was prepared the actual cost of the BBQ was not known.  
-Sue stated that our fiscal year ends on 7/1 and any expense that occurs prior to 7/1 is for last year—anything after 7/1 is this year's expense. Mrs. Razzetti suggested that when the new board makes next year's budget, make a note in brackets as to what was spent last year.  
-A parent indicated that we did agree to buy fans that we are not carrying for this year. Caryn indicated they are on the wish list. Mrs. Razzetti asked if they were the same fans and Caryn replied that they were. Mrs. Razzetti added that she did not have the fans purchased due to additional electrical work that needed to be performed.

### **Wish List**

### **Caryn Quinn**

-The wish list has been condensed and updated. The focus this year has been on cultural arts and programs. Mrs. Razzetti has given a form to the teachers for each grade to submit their wishes for field trips, activities and programs. Mrs. Razzetti added they will be discussing this at the next grade level meeting. It may take the teachers a little time for them to seek out programs. Caryn asked that if they submit suggestions, could they also submit an approximate dollar amount associated with the program. Sue added that our assumption is that they are in a position to be aware of the program.

-The parent information Socratic Seminar was a great seminar. Parents can suggest similar programs as well for the SCA to look into.

-At the last meeting it was called to the Board's attention that some children were left out of the Circus program. Caryn reported that the schedule indicated each class was scheduled to attend. The physical education department tried their best and Mrs. Razzetti even extended stay day for kindergarteners. Mrs. Razzetti added that everything possible was done to ensure every class had access.

### **Faculty Representative**

### **Madolin Archer**

-With regard to the talent show, the classes who will perform are looking forward to the assembly.

-Mrs. Archer has not gotten a better price than \$300 for the shadow box to be located in the front hall for the ROAR blanket donated by the Lions Club. She got similar prices from a local vendor and a vendor in NYC. Mrs. Razzetti asked that the shadow box be placed in a central location. A member indicated it would be nice to support a local vendor. Anna asked if it should be placed on the next agenda. Caryn clarified the cost of approximately \$300 was for a plexiglass shadow box. Mrs. Archer indicated the cost also included mounting.

### **Bylaw Committee**

### **Cathy O'Brien**

-There are copies of the current GWL bylaws on the website. If you have any questions, please contact her or Anne Knehr.

-The committee has a draft of proposed amendments to the bylaws and would like to provide the Board a copy. There are approximately 8 or 9 amendments. Some deal with wording while some are more specific.

-They are proposing to have a page listing the amendments and submit the ballot as a whole. Last year the ballot consisted of individual votes. This year will be a single vote on the whole pack. They plan to send the proposal home within the first three days after vacation. The ballot would be due back in one week. The ballots would be counted with the help of the teller committee. They hope to report the results at the March SCA meeting.

-Mrs. Razzetti suggested when submitting proposals for amendment, to also include a short rationale as to why each change is being requested. Cathy agreed and indicated they would provide a strike-through of text with changes listed in a new font. They hope to have a good turnout of votes.

-A parent suggested giving members an opportunity to come to the March SCA meeting to ask questions. Cathy responded that they could do that. She added there is a change that impacts officers, taking their role at the last meeting. Caryn asked if it should be done at a separate meeting other than the March meeting because Dr. Melnick is scheduled to speak. A member proposed sending out a flier

to have an "Open House Bylaw Review" meeting. After the meeting the ballot could go out three days or a week later.

-A parent asked if the Board was still accepting wish list items. Caryn responded that the Board is always accepting wish list items.

**Safety Committee**

**Laura Morea**

-Laura thanked all of the orange vest parent volunteers who signed up for September through January. Mrs. Razzetti added that by standing on the edge of the property, they are projecting a physical presence.

-The committee needs 10 volunteers per month. They only have 3 of 10 slots filled for February and are looking for volunteers, only until 2:55 p.m.

-A parent suggested skipping the fashion show next year due to direct competition with Glen Head and many other schools. She indicated Glen Head is unwilling to give up their year. Caryn asked if there was something else that could be done to raise funds. The parent suggested possibly having a Valentine's Day Dance. Sue indicated the district is concerned with vendors being hit. Caryn added that Coordinating Council is discussing fundraising efforts. A parent commented they didn't think we needed to carry such a significant amount of money. Mrs. Razzetti indicated she would like to look at the auditorium to take on as a long range project. The SCA may be able just to spearhead, as coordinator. Other groups also use the auditorium. It needs seats, painting, and the front curtains eventually will need to be repaired/replaced. She is putting the idea out for future reference.

-A parent reported that the district is not looking just at the schools but to the Athletic Booster Club and Arts Angels. They are asking for more coordination. Sue suggested that we give back to the local vendors and support a wider range.

Meeting Adjourned.

Respectfully Submitted,

Liz Falcone  
Recording Secretary